

Aeries Quick Start Guide

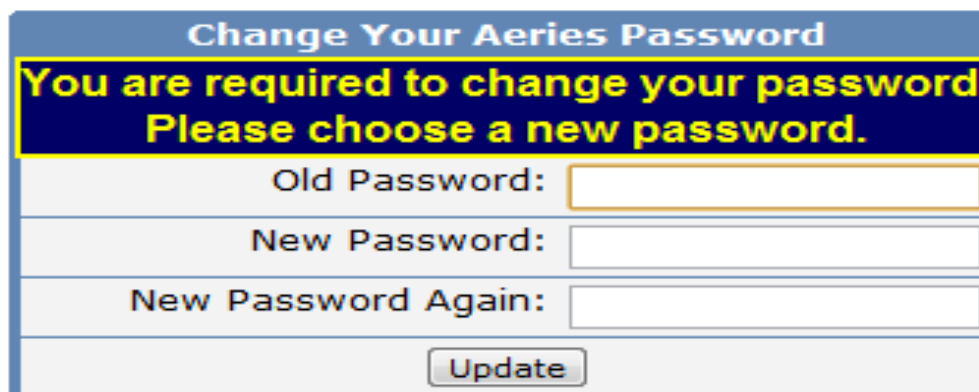


The image shows the Aeries.net login page. At the top, it says "Welcome to Aeries.net". Below that are three input fields: "User Name:" with a placeholder "firstname.lastname", "Password:" with a blank field, and "Year:" with a dropdown menu showing "2012-2013". A "LOGIN" button is centered below the fields. In the bottom left corner, there is an "Eagle Software" logo and the "Aeries.NET" logo.

Your username is your firstname.lastname. Please use your legal name as it appears on your employment records. If you had an account last year, your user name is the same as it was last year.

All passwords have been reset. When you log in for the first time use the initial password sent to you by email in the password field. That password will force a password change.

You will be re-directed to a change password page to choose your permanent password. Your old password is the password you just used to log in. Remember that passwords must be at least 8 characters and contain letters and numbers.



The image shows a "Change Your Aeries Password" form. At the top, it says "Change Your Aeries Password". Below that is a yellow banner with the text "You are required to change your password Please choose a new password." Below the banner are three input fields: "Old Password:", "New Password:", and "New Password Again:". An "Update" button is centered below the fields.

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To take attendance simply click on the appropriate box next to the student name. You do not need to mark students if they are present. Click on the 'A' for students who are absent and 'T' if the student is tardy. The information is entered into the database immediately. **There is no 'Submit' button. All entries are entered into the database on the fly. As soon as you make the check it is saved. If you make a mistake simply go back and check the box and the mark will disappear.**

For information about students in your classes click on 'Student Data' on the left side of the page. Several options will expand with the menu. Choose 'Demographics'. The student shown will be the first one alphabetically from your classes.

The screenshot shows the Aeries .NET interface for a student named Tracy Alyunan. The interface includes a navigation menu on the left, a student information table at the top, and a detailed demographics section below.

Stu#	Last Name	First Name	Middle Name	Suffix	Sex	Grd	Age	Birthdate
63	Alyunan	Tracy			F	10	16	4/9/1996
Perm ID#	Last Alias	First Alias	Middle Alias	Birth Verif		Status		
99400063						Active		

The demographics section includes the following information:

- Mailing:** 550 E Claraday St #7, Eagle Point, CA 99998
- Residence:** Eagle Unified School District, 9/6/2011
- Parent/Guardian:** M/M A Alyunan, Primary: (777) 555-9179
- Ed Lvl:** Grad School/post grad trng
- Student's Mobile:**
- RcdRel:**
- Father's Work:** (777) 555-3119
- Email:** Parent.Alyunan@example.com
- Mother's Work:** (777) 555-7737
- Schl:** 10/4/2010
- Dist:** 10/5/2009
- Counselor:** 723 - Wilson
- Locker:**
- CorrLng:** Arabic
- HmLng:** Arabic
- LangFlu:**
- SM:** 10
- DM:** 10
- Family#:** 1434
- Ethnicity:** N
- Race:** Other or Not Specified
- Birth City:**
- State:**
- Country:** US
- User1-User13:** Y
- Next SchL:** 11
- Next Grd:** Unassigned (0)
- Next Tchr:**
- Sched Grp:**
- California High School Exit Exam:** ELA: Not Taken, Math: Not Taken
- Algebra 1:** Requirement Met
- Physical Fitness:** Not Passed

You can point to the next student by clicking the right arrow. Or you can click on the magnifying glass to search for a student in any one of your classes.

This image shows a close-up of the navigation menu in the Aeries .NET interface. The menu includes options like Student Flags, Home, My Favorites (0), Attendance, Gradebook, Grades, Student Data, and Demographics. A black arrow points to the right arrow icon in the navigation bar, which is used to navigate to the next student.

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When you click on the magnifying glass a search box will pop up. You can search by typing the name of the student in the search box or you can see a list of students by selecting one of the options in the pull down menu.

smith

Include Inactive Students

All Linked Students

- All Linked Students
- Currently in Pd 1 IBHstAm2/HEcCv
- Currently in Pd 1 Tchr Aide
- Currently in Pd 2 IBHstAm2/HEcCv
- Currently in Pd 3 Hon World Hst
- Currently in Pd 4 Hon World Hst
- Currently in Pd 4 Tchr Aide
- Currently in Pd 6 Hon World Hst
- Ever in Pd 1 IBHstAm2/HEcCv
- Ever in Pd 1 Tchr Aide
- Ever in Pd 2 IBHstAm2/HEcCv
- Ever in Pd 3 Hon World Hst
- Ever in Pd 4 Hon World Hst
- Ever in Pd 4 Tchr Aide
- Ever in Pd 6 Hon World Hst

To print class rosters click on 'View All Reports'

Aeries .NET 2012-2013 La Costa Canyon High School

Attendance Date: 8/28/2012 Period: 2

Classroom Attendance

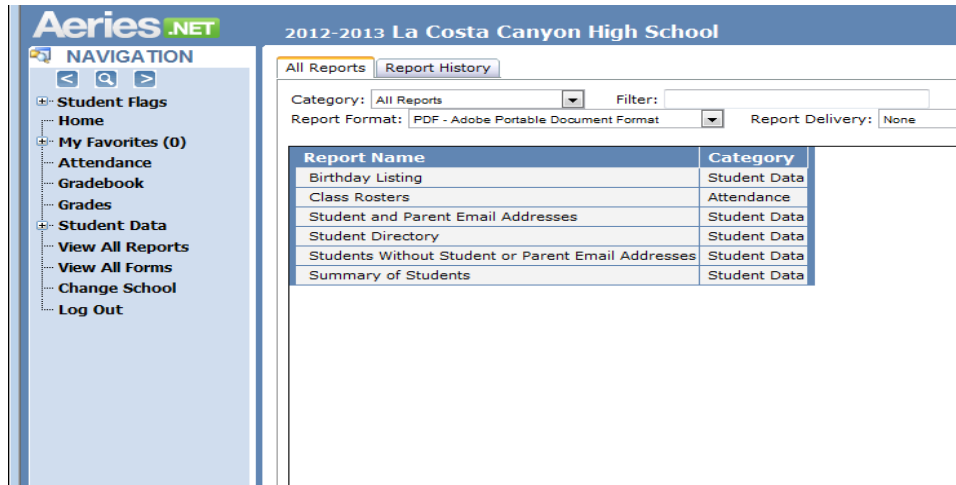
Course: AP Calc BC (M2585) Teacher: Anderson (585)

Stu #	Name	Grd	Prgm	Perm ID	8/28	8/27								
1	15834 Abrahamson, Ellie G.	12		639815	#	#	#	#	#	#	#	#	#	#
2	15737 Allegretti, Jessica L.	12		634685	#	#	#	#	#	#	#	#	#	#
3	15716 Burke, Jameson D.	12		633286	#	#	#	#	#	#	#	#	#	#
4	15780 Burns, Emily L.	12		635080	#	#	#	#	#	#	#	#	#	#
5	19873 Fahy, Steven C.	11		1204130	#	#	#	#	#	#	#	#	#	#
6	16352 Gomes, Mackenzie M.	12		1203087	#	#	#	#	#	#	#	#	#	#
7	15798 Harvey, Sean L.	12		635670	#	#	#	#	#	#	#	#	#	#
8	16163 Hendee, Sarah R.	12		853026	#	#	#	#	#	#	#	#	#	#
9	19211 Ikehara, Grant S.	12		1203665	#	#	#	#	#	#	#	#	#	#
10	15970 Lemaire, Kyle D.	12		641405	#	#	#	#	#	#	#	#	#	#
11	15520 Lindsay, Alexander R.	12		1201828	#	#	#	#	#	#	#	#	#	#
12	15849 Madurowicz, Alexander B.	12		639939	#	#	#	#	#	#	#	#	#	#
13	15876 Medina, Riley J.	12		640173	#	#	#	#	#	#	#	#	#	#
14	16260 Nield, Nicholas A.	12		1202744	#	#	#	#	#	#	#	#	#	#
15	15853 Nolte, Sara L.	12		639950	#	#	#	#	#	#	#	#	#	#
16	15783 Ostresh, Sarah C.	12		635155	#	#	#	#	#	#	#	#	#	#
17	15815 Peck, Alison A.	12		636443	#	#	#	#	#	#	#	#	#	#
18	15817 Ransom, Victoria M.	12		636448	#	#	#	#	#	#	#	#	#	#
19	16124 Raskin, Kathleen N.	12		799826	#	#	#	#	#	#	#	#	#	#
20	19838 Rodriguez, Alec R.	11		1203982	#	#	#	#	#	#	#	#	#	#
21	16113 Rowlands, Carlisle E.	12		788659	#	#	#	#	#	#	#	#	#	#
22	16093 Satoda, Jr., David Y.	12		754424	#	#	#	#	#	#	#	#	#	#
23	16050 Schick, Amelia M.	12		690036	#	#	#	#	#	#	#	#	#	#
24	20828 Spencer, Stephanie P.	11		1205150	#	#	#	#	#	#	#	#	#	#
25	19253 Tan, Kevin G.	11		634397	#	#	#	#	#	#	#	#	#	#
26	16054 Treiber, Michelle L.	12		696615	#	#	#	#	#	#	#	#	#	#
27	16154 Tudor, Cole A.	12		851830	#	#	#	#	#	#	#	#	#	#
28	15749 Vreeburg, Nicholas J.	12		634776	#	#	#	#	#	#	#	#	#	#
29	16068 Wangerin, Jack A.	12		719235	#	#	#	#	#	#	#	#	#	#

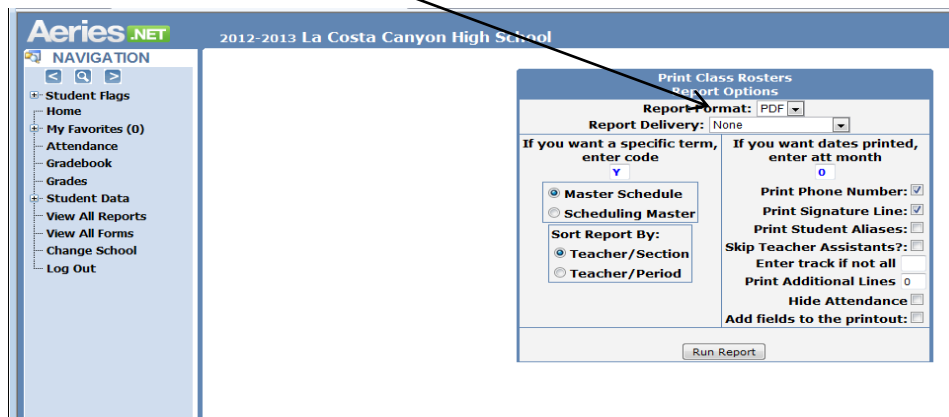
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Click on 'Class Rosters'



On the next screen click on 'None' in the Report Delivery box. If you want the rosters delivered to your email select 'Email w/Attachment' Then click on 'Run Report'



When the pdf download screen appears click on 'Open' and the rosters will print to your screen. Select 'File' and then 'Print' to print a copy for your files.

